

Robert M. Whitelaw, Chair  
Carole J. Aaron, Vice Chair  
Michael F. Collins  
Richard A. Dolliver  
Scott A. Vogel



**Ogunquit Select Board**  
**June 20, 2023**  
**6:00 pm – Meeting**  
**Dunaway Community Center**  
**23 School Street, Ogunquit, Maine**

*This meeting is being held at the Dunaway Community Center. Members of the public may attend in person, watch on Town Hall Streams ([https://townhallstreams.com/towns/ogunquit\\_maine](https://townhallstreams.com/towns/ogunquit_maine)), or participate remotely via Zoom using the link below.*

**Connecting by computer or mobile device:**

Register in advance or at the time of the meeting:

[https://ogunquitpd-org.zoom.us/webinar/register/WN\\_KeqPns1IQkuTDU5fmy5auQ](https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ)

After registering, you will receive a confirmation e-mail with information to join the meeting.

**Connecting by landline/telephone:**

If you want to call into the meeting, dial: 1-312-626-6799 or 1-929-436-2866

**Webinar ID: 816 0835 9304**

**Password: 641577**

## Agenda

**6:00 pm MEETING**

**1.0 WELCOME AND CALL TO ORDER**

- \*1.1 Roll Call
- \*1.2 Pledge of Allegiance
- \*1.3 Swearing in of newly elected Select Board Members, Chris Murphy, Town Clerk
- \*1.4 Election of Select Board Officers, Chris Murphy, Town Clerk
  - a. Town Clerk to conduct the election of Chair of the Select Board for the ensuing year
  - b. Chair of Select Board to conduct the election of Vice-Chair of Select Board for the ensuing year
- \*1.5 Duties of the Select Board according to the Ogunquit Town Charter – Article III

The duty of the Select Board is to execute the will of the people, protect and maintain the assets of the Town and provide leadership and oversight on issues of importance to the Town. The Select Board will abide by and enforce all applicable codes, statutes, and procedural rules. As a policy-making board, the Select Board needs to be responsive to the citizens they serve, the staff they approve, and the Boards they appoint.

**\*2.0 CONSENT AGENDA**

- \*2.1 Policy Renewals
  - a. Renew Policy on Treasurer's Disbursement Warrants for Employee Wages and Benefits
  - b. Renew Policy on Treasurer's Disbursement Warrants for School Fees
  - c. Renew Policy on Treasurer's Disbursement Warrants for State Fees
- \*2.2 Approve Liquor Licenses - Renewal
  - a. Ogunquit Lobster Pound Restaurant – Malt, Wine, and Spirits

- b. Robertos Restaurant – Malt, Wine, and Spirits
- c. So Zap – Malt, Wine, and Spirits
- \*2.3 Approve Amusement Licenses - Renewal
  - a. Beachmere Inn, The

**MOTION:** *To Approve the Consent Agenda items 2.1 through 2.3 excluding items \_\_\_\_\_ (if removed).*

**3.0 FINANCE REPORT, Mandy Cummings, Assistant Town Manager/Treasurer**

- 3.1 Treasurer to update the community and the Select Board on the revenues and expenditures for the Town. **1<sup>st</sup> Meeting of the Month Only.** (This will be the first meeting in June)
- 3.2 Donations – May 2023
  - a. Recognition and acceptance of donations for May 2023.

**MOTION:** *To accept the donations for May 2023.*

**4.0 TOWN MANAGER REPORT, Matthew Buttrick, Town Manager**

- 4.1 Town Manager to update the community and the Select Board on the status of projects and departmental achievements. **1<sup>st</sup> Meeting of the Month Only.** (This will be the first meeting in June)

**5.0 PUBLIC HEARING AND SELECT BOARD VOTE**

- 5.1 Perkins Cove Bridge Repair Reserve Account
  - a. To receive public input and Select Board vote on expenditure in the amount of \$15,000.00 for the repair of the Perkins Cove Bridge. Balance in Perkins Cove Bridge Reserve Account prior to the expenditure of \$37,441.00.

**MOTION:** *To approve the expenditure in the amount of \$15,000.00 for the repair of the Perkins Cove Bridge from the Perkins Cove Bridge Reserve Account. Balance in Reserve Account prior to the expenditure of \$37,441.00.*

**6.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS**

- 6.1 FB Environmental Associates, Luke Frankel, Project Manager
  - a. Ogunquit River Watershed Survey Results
  - b. Ogunquit River Watershed Data Analysis and Next Steps

**\*7.0 UNFINISHED BUSINESS**

- \*7.1 Prior Meeting Unanswered Questions

Select Board will address any unanswered questions from the prior meeting.
- 7.2 Select Board Meeting Schedule
  - a. Select Board to discuss and set the upcoming meeting schedule

**MOTION:** *To Approve the Select Board Meeting schedule for upcoming meetings.*

**8.0 NEW BUSINESS**

- 8.1 Approve Liquor License - New
  - a. Pepper's – Malt, Wine, and Spirits

**MOTION:** *To approve/approve with conditions or deny the Liquor License for Pepper's.*

8.2 Boards, Committees, and Commission Appointments

a. Discussion of upcoming Appointments

8.3 Reserve & Enterprise Accounts Policy, Mandy Cummings, Assistant Town Manager/Treasurer

a. Select Board to discuss and adopt a new Policy on Reserve & Enterprise Accounts.

**MOTION:** *To approve the new Reserve & Enterprise Accounts Policy.*

8.4 Healthy Rivers Ogunquit

a. Select Board discussion and approval of a Green Crab Derby

**MOTION:** *To approve Healthy Rivers Ogunquit to hold a Green Crab Derby on June 31<sup>st</sup> and August 1, 2023.*

**\*9.0** COMMUNICATIONS

*(Note: Payroll Warrants and Accounts Payable Warrants will now be listed under Communications due to the adoption of Warrant Article 6 – Chapter 6 – Disbursement Warrant at the Annual Town Meeting, June 13, 2023)*

\*9.1 Payroll Warrant(s)

- a. June 1, 2023
- b. June 8, 2023
- c. June 15, 2023

\*9.2 Accounts Payable Warrant(s)

- a. June 20, 2023

\*9.3 Annual Town Meeting

- a. Results of Annual Town Meeting June 13, 2023

**10.0** PUBLIC COMMENTS

During the public comment period, the Select Board invites the public to share their thoughts and inquiries on Town-related topics, including items on the agenda and license renewals. While immediate responses may not always be possible, when feasible, the Select Board commits to addressing questions at the subsequent regularly scheduled meeting. We request that participants keep their remarks concise and relevant (limited to three minutes and one instance per meeting, except when public input is sought for specific agenda items) and maintain a respectful tone towards our shared community aspirations. If you have any grievances or concerns, we encourage you also to propose possible solutions. Kindly begin your remarks by stating your name and relationship with Ogunquit (e.g., resident, taxpayer, voter, business owner, etc.) or mentioning the town you represent.

**\*11.0** SELECT BOARD COMMENTS & LIAISON UPDATES

**\*12.0** ADJOURN

\*Agenda items with an asterisk (\*) indicate when public comment is not planned for that specific item.

CONSENT AGENDA – Note: Public comment on the Consent Agenda will be taken at the start of the Consent Agenda.